

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

May 16, 2006
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:03 p.m.
Members present:
 Barbara Ryan, President
 Allen Carlisle, Vice President
 Dianne El-Hajj, Member
 Dustin Burns, Member
 Dan Bartholomew, Clerk (Attended via teleconference from 8661 Leesburg Pike,
 Vienna, VA 22182)
Administration present:
 Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
 Bill Clark, Assistant Superintendent, Business Services
 Dr. Patrick Shaw, Assistant Superintendent, Educational Services
 John Tofflemire, Assistant Superintendent, Human Resources
 Linda Vail, Executive Assistant and Recording Secretary
2. President Ryan invited Danny Palma, an 8th grade student at Hill Creek, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Carlisle

Second: El-Hajj

Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Developer Fees Collection Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

Dr. Johnson shared with the Board about the upcoming Management Team meeting on June 23, 2006 at the South County Regional Education Center. She invited Board members to attend the workshop which will focus on using technology to support learning for students to prepare them for their future.

2. Spotlight on Learning-Tristin Tade-Moss
Honoring Our Own-Staff Member of the Year

Dr. Johnson introduced Tristin Tade-Moss, junior high algebra teacher at Carlton Hills School, who was selected as "Staff Member of the year" by the San Diego School Boards Association and the Association of California School Administrators. President Ryan presented Ms. Moss with a certificate of recognition and a bouquet of roses. Member Burns shared that it was very touching seeing Ms. Moss receive the award and he was also proud to see her mother there, who is also a teacher in our district.

3. Spotlight on Learning-Kids Art Show

Dr. Johnson shared information about the Kids Art show and the East County Arts Foundation that sponsors the event. She reported that three schools entered student art work in the show and Cajon Park and Rio Seco each were awarded a \$300 award to support art at their schools. Dr. Johnson introduced the teachers who submitted student art for the art show and President Ryan presented certificates of appreciation to the teachers who were present. The student art was displayed in the room.

4. Spotlight-Child Nutrition Services

Dr. Johnson shared how the Child Nutrition Services Department (CNS) has supported district events with catering and special services both in and outside of the school district. She introduced Sabine Neuman, Valerie Olson, and Martha Maddox who have been instrumental in the catering services and thanked them for their outstanding efforts in supporting District events. President Ryan presented each with a certificate of appreciation. Dr. Johnson also recognized Cathy Abel, Director of Child Nutrition Services, for her work in moving the CNS department from Good to Great.

5. Presentation Recognizing Volunteers of the Year

John Tofflemire introduced the Volunteers of the Year from each school, and shared how they make schools special for students and for staff members. The Volunteers of the Year were nominated by school staffs and Mr. Tofflemire read a statement that was written by their principal sharing the contributions they make at their school. The volunteers recognized were:

Terry Ehlke	Cajon Park School
Jacqueline Rivera	Carlton Hills School
Kathi Arroyo	Carlton Oaks School
Mike Barela	Chet F. Harritt School
Pat Palma	Hill Creek School
Joanne Downing	Pepper Drive School
Elizabeth Pettit	Prospect Avenue School
Kathleen Redding	Rio Seco School
Dianne Brown	Sycamore Canyon School

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. President Ryan also asked if anyone wished to address the Board about the emergency travel request that was approved at the last meeting. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion.

Superintendent

1.1. Approval of Minutes

Business Services

2.1. Approval of Travel Requests

2.2. Approval/Ratification of Expenditure Warrants

2.3. Approval/Ratification of Purchase Orders

2.4. Approval/Ratification of Revolving Cash Reports

2.5. Acceptance of Donations

2.6. Approval of 2006-07 Student Accident Insurance

2.7. Approval of Issuance of New Warrant

2.8. Approval of Interdistrict Attendance Agreements

Educational Services

3.1. Approval of 2006-07 School Schedules (Pulled for separate consideration.)

3.2. Approval of State Preschool Program Annual Report to California Department of Education

3.3. Approval of Agreement with Confident Care Health Services

3.4. Approval of TheraStaff Agreement for Occupational Therapy (OT) Assistant Services

3.5. Approval of Request for Extended Field Trip for Cajon Park School to San Juan Capistrano

Human Resources

4.1. Personnel, Regular

4.2. Approval of Shared Classroom Teaching Assignments for 2006-07

4.3. Approval of Director of Information Systems Technology

It was moved and seconded to approve Consent Items.

Motion: El-Hajj

Second: Carlisle

Vote: 5-0

Consent Item 3.1., Approval of 2006-07 School Schedules, was pulled by Member Burns for separate consideration. Member Burns shared that he supports the approval of the school schedules but had heard comments from some staff about starting and ending times. He asked administration, for future scheduling, to review the late start times for some of our schools because it hinders them from attending staff development.

Motion: Burns

Second: Carlisle

Vote: 5-0

Following the Consent Item approval, Mr. Tofflemire introduced Bernard Yeo, the new Director of Informational Systems for the Technology Department.

E. DISCUSSION AND/OR ACTION ITEMS

1.1. School Site Administrative Coverage for Sycamore Canyon School in 2006-2007

Dr. Johnson reported that each year the Superintendent works with the Board on administrative staffing for the next school year. Dr. Johnson shared that in 2004 the Board made decisions to reduce personnel at Sycamore Canyon School because of low enrollment at the school and declining enrollment throughout the District. For the last two years there has been a vice principal assigned to Sycamore Canyon and Dr. Pat Shaw has officially served as the principal. Because the school is in the midst of an area of planned growth, it is projected that the enrollment will increase over the next several years. It has also been determined that during this school year most of the duties of the principal have been accomplished by the vice principal. Next year there will be new staff in Educational Services and it would not be an ideal situation to have the new Assistant Superintendent serve as principal at Sycamore Canyon. There is also a need for a Director of Library Media Services in order to provide a vision and direction for the District library. Dr. Johnson recommended that a principal be assigned to Sycamore Canyon, and that person would also work as the Director of Library Media Services.

Rosanne Schwartz, a teacher at Sycamore Canyon spoke on behalf of the school staff and shared that they feel that a principal assignment is needed at Sycamore Canyon, and if a principal is assigned they would highly recommend Debbie Brenner to fill the position.

Maria Lenhoff, a Sycamore Canyon parent, thanked the Board for all they have done to keep Sycamore Canyon open and is pleased that the school have now come full circle. She also asked to have Mrs. Brenner remain at Sycamore Canyon in the role of principal if approved.

Member Bartholomew believes that Sycamore Canyon does need and deserves a principal and commended Mrs. Brenner for the great job she had done this year. President Ryan also thanked Mrs. Brenner on behalf of the entire Board. Member El-Hajj also thanked the staff and the parents for being understanding of the situation and decisions that had to be made at Sycamore Canyon, making the sacrifices they made, and supporting the Board. Member El-Hajj moved to approve assigning a principal to Sycamore Canyon for 2006-07, who would also serve as the Director of Library Services.

Motion : EL-Hajj

Second: Carlisle

Vote: 5-0

1.2. Governor's May Revise Budget Update

Bill Clark shared that the State budget is being driven by a strong economy. He reported that there has also been a settlement which frees up one-time dollars, most that do not greatly impact the District because the larger portions will be directed toward low performing schools. The COLA grew from 5.18% to 5.92%. The controller's office has audited the mandated claims and most have been disallowed. The District has hired a firm to work to retrieve the mandated claims because they believe the controller changed the rules after the fact and that dollars will become allowable. There are additional one time non-continuing dollars that could be available if the District applied and qualified under the requirements. The May revise shows a \$475,000 net increase in ongoing operating revenue. Adjustments would be increased in a proposed compensation of 4.92% COLA. The shift of mental health costs funds will be set aside for the

next school year. Special education does not get the same funding as regular education and many of these expenses may encroach on the general fund up to \$65,000, leaving approximately \$72,000 undesignated.

President Ryan said that although it is not great news, it is good that we are getting more than expected. Usually we are not getting what we thought we would get. The Board accepted Mr. Clark's report and no action was taken.

1.3. Restoration and Proposed Programs for 2006-07

Dr. Johnson shared that each year the Board looks at discretionary dollars and determines how those dollars could be used for educational programs and/or staffing. She shared some of the items that administration and Board members have discussed for restoration consideration as dollars become available. She discussed that some of the items recommended were reduced in the past several years and other items are new to support or increase academic achievement for students. Dr. Johnson said she was not asking for Board approval at this meeting but wanted to have the Board engage in a discussion about administrative recommendations and other items they may propose.

Member Burns would like to see additional information, such as a list of the reductions from the past, what reductions came from each category, and what the totals were. He would like to have the discussion about restoring programs at the next meeting.

Member Carlisle asked if there was a time issue if this item were to be postponed. Dr. Johnson shared that there are some items that have time restraints, such as A.1. (vice principals) where decisions for continued funding must be made by the school SSC's which will not meet during the summer months.

Dr. Johnson will seek input from the Board and the community to bring an inclusive list for Board discussion and decisions. Member Carlisle asked why the total to reduce the vice principals was different than the cost to restore the vice principals. Dr. Johnson will verify the figures for the next meeting.

Member Burns asked if the Budget Advisory Committee (BAC) provided input or recommendations on the list of recommendations. Bill said that the BAC focus was reductions and they looked at how to reduce costs. Member Burns is concerned that input should be included from committees, such as BAC or ACI. He said he recognized that Strategic Planning committees identified some budgetary items.

Member El-Hajj asked what if the most time sensitive items would be the vice principals and the assessment system. She believes that the Board has always wanted to be as fair to the school sites as possible and believes that paying for the vice principals would be something that the Board would like to support so that the schools have those dollars to target at their school sites.

Member Carlisle agrees that the vice principals should be paid by District funds if possible. Member Carlisle asked if the \$450,000 is the total amount to be considered. Dr. Johnson reported that as of now, administration knows that \$450,000 is available. Member Carlisle asked if there was additional categorical or special funding to cover some of the items. Mr. Clark shared that categorical funding is provided by many streams of funding with certain restrictions. The \$165,000 in categorical funding is available based on the May revise and the analysis of the programs. Member Carlisle asked why administration is recommending only two resource teachers when at a prior time there was discussion about possibly needing four resource teachers. Dr. Johnson explained that only two were being recommended because there is not enough money to fund four and fund other vital programs.

Member Carlisle asked why he did not see music on the current list. Dr. Johnson shared that the Governor may have dollars available for funding a music program and the Foundation is looking at funding an art program. Member Carlisle asked if foreign language could be funded under categorical programs. Dr. Shaw said that it is unlikely that foreign language could be funded under categorical programs.

Member Burns does not feel that the process is complete and there is no input from the committees which would help to provide community input. He would also like to see the restorations aligned with the strategic planning process. He is uncomfortable moving forward on

funding some of the recommendations until the State budget is confirmed. Dr. Johnson reported that the undesignated amount of \$450,000 is currently available and is not dependent on the Governor's budget.

Member Bartholomew asked for clarification on the recommendation for a District Communications Officer. He asked if the District has had a communications officer in the past. Dr. Johnson said that at one time there was a half-time webmaster and at this time, Matt Marsman supports our website part-time. Dr. Johnson said that administration believes a communications officer could be responsible for marketing our schools via communication, newsletters, and the websites. She shared that the goal would be to hire a public relations person in this position who could also help create and build web sites that could market our schools. They would have dual roles under this job title.

Mr. Clark shared that the real key to a successful web page is the content, layout, and design, which would be better developed by someone who was skilled in the marketing and communication design of the web page. Member Bartholomew said that in the preliminary discussion it was mentioned that there is a need for someone to spend the time for the building and upkeep of the website and the communications officer may, with their skill set, be the best person to also be involved in public relations.

Member Bartholomew wants to make sure that all of the discretionary dollars support our academics and provide more resources to the sites and the classrooms. He is also concerned about the reductions that were made for school classroom supplies and said that teachers are spending their own money and PTA's are being asked to contribute for classroom supplies.

Board members asked Dr. Johnson to add school budgets (classroom discretionary spending money) and additional teachers to address combination classes (looking at one or two grades where achievement level is in the greatest need) to the possible restoration list for the June 6 Board meeting. Dr. Johnson asked which grades to target and Member Bartholomew said administration should come with a recommendation.

Member Carlisle asked about how we are currently handling the HVAC issues. Mr. Clark shared that the duties have been absorbed by the electrician. Member Carlisle asked if the District has the ability to hire private contractors to come in to assist when needed. Mr. Clark shared that their hourly rate is very high and hiring contractors prevents planning for preventative maintenance and becomes a reactive approach to managing the systems, which are very old. Repair by outside vendors is more expensive over time.

President Ryan said that the current list is only administration's recommendations and that on June 6 the Board can look at a variety of recommendations. Member Carlisle asked if there is a benefit to having a foreign language specialist teacher who would travel between campuses. Member Carlisle said he would rather spend money on foreign language for students than a communications officer.

Dr. Johnson shared that she previously was in a district where there was a foreign language teacher and believes it is a way to enrich offerings to students to prepare them for college. It may also recruit students to our school district, which is an outcome of the strategic plan. Dr. Shaw shared that a few years ago an itinerant algebra teacher was hired and there is no evidence of it being a successful program. There has been some committee discussion about hiring a foreign language teacher who would be willing to come in for a zero period or an 8th period after school for Spanish classes, which would provide high school credit.

Member El-Hajj moved that \$48,000 be allocated out of the general fund to fully fund vice principals at Prospect Avenue, Chet F. Harritt, and Pepper Drive, provided \$48,000 is the correct amount.

President Ryan said she will not support this at this time because she is uncertain on the figure and because it can be done at the June 6th meeting.

President Ryan, Member Burns, and Member Bartholomew all stated their support for vice principals but want to assure that \$48,000 is the correct amount and see this restoration item in context with other items. Board members asked Dr. Johnson to return restoration to the next Board meeting with a list including Board member recommendations and they would like to see how items are tied to the Strategic Plan. The motion was defeated.

Motion : EL-Hajj Second: Carlisle Vote: 2-3

1.4. Approval of Proposal for Student Assessment Data System
Member Burns moved to approve the proposal for a Student Assessment Data System.

Motion: Burns Second: Carlisle Vote: 5-0

1.5. Educational Technology (EET) Grant Application for 2006-2009
Member Burns moved to approve the Educational Technology Grant Application for 2006-2009.

Motion : Burns Second: Carlisle Vote: 5-0

Business Services

2.1. Monthly Financial Report

Bill Clark provided the Monthly Financial Report for the period ending April 30, 2006. He reported that revenues were above target, average daily attendance was lower than the two previous years, and expenditure warrants decreased after showing an increase last month. This report showed an uncommitted ending balance of \$537,000. Member Burns moved to approve the report.

Motion: Burns Second: Carlisle Vote: 5-0

2.2. Approval of Five-Year Deferred Maintenance Plan

Mr. Clark shared the proposed five-year deferred maintenance plan. He said the plan can be amended during the year if the Board chooses to do so. Member Carlisle asked if the primary funding for deferred maintenance was developer fees. Mr. Clark said the funding source is District general fund contributions which are matched by State revenues. Member Burns moved to approve the five-year deferred maintenance plan.

Motion: Burns Second: El-Hajj Vote: 5-0

Educational Services

3.1. Wellness Policy Committee Report

Dr. Shaw reported that for the past year Kristin Baranski and Cathy Abel have headed up the Wellness Committee and asked them to brief the Board on the progress made by the committee. Mrs. Baranski shared that in October the Board approved the development of a Wellness Committee to work on the required Wellness Policy. There have been more than 29 hours of work spent between the committee and the sub-committees. The committee members were very passionate about creating healthy bodies and healthy minds for students.

Cathy Abel shared some of the nutrition guidelines developed. They include snacks and beverages, student rewards, and fundraising. She said that the priority is to educate students, parents, and staff about the importance of good nutrition. There was a lot of discussion about these items. Mrs. Abel believes that the new policy and education will really make changes in child obesity in Santee.

Thor Stibor, a member of the Wellness Committee and a District adapted PE teacher, reported that he found it very exciting working with a group of people who value physical activity and health. The group worked very hard toward getting students more physically active. He shared a study that correlated academics with fitness levels showing that students who performed high in academics scored at higher levels in physical fitness levels.

Member El-Hajj asked about the committee's choice to put the PE requirement at 2000 minutes for 10 days and asked what Ed. Code recommends. Mrs. Baranski shared that it is the minimum minutes recommended by Ed. Code. She said she had met with STA about this to be sure to support the junior high PE program. It is an integral part of supporting student wellness.

Member Bartholomew asked about the policy addressing classroom rewards and asked about how this will effect candy being used as rewards in the classroom. Mrs. Baranski said that the candy issue was a big issue and knew that quitting all at once would create a lot of discomfort

and would be difficult to mandate. The plan is to work to encourage teachers and administrators to make good food choices over the next few years. As a parent, Member Bartholomew believes that there is too much candy given as rewards at school. Mrs. Abel shared that SB 12 is related to items that are sold at school and does not address food used as rewards. She said the policy will be vague on rewards but the hope is that as parents, students, and staff are educated the end result will be that candy will no longer be used as a reward.

Member Carlisle asked if there is a pizza that is healthy. Mrs. Abel said that generally pizza is healthy and Child Nutrition will provide whole wheat crust to make it healthier. Member Burns mentioned the importance of adults acting as role models and agrees the key is education, such as how much sugar is consumed daily by junior high age students in soda alone.

President Ryan thanked Mrs. Baranski and Mrs. Abel for their efforts and their report. She also thanked the committee members for their time and hard work on the new policy.

3.2. Approval of Appointment for Principal of Extended School Year
Member Burns believes Mrs. Southcott is an outstanding choice and moved to approve the appointment of Stephanie Southcott as principal of the extended school year program.

Motion: Burns

Second: Carlisle

Vote: 5-0

G. BOARD POLICIES AND BYLAWS

1.1 First Reading: New Board Policy #5030 Student Wellness

President Ryan asked Board Members if there were any comments on this new policy that is presented for a first reading. There were no comments. She said that Board members could address any concerns to administration and the policy would return to the next meeting for a second reading and request for adoption.

H. BOARD COMMUNICATION

Member Burns said he would like the Board to issue a proclamation at the next meeting for Barbara Wallbank, an employee with the SELPA office who is retiring. Member Burns will invite Ms. Wallbank to come to the Board meeting and will work with administration to develop a proclamation.

President Ryan reported on a meeting she attended where she met the new owner of Carlton Oaks Country Club. He showed her the renderings for a new clubhouse and asked President Ryan if there was space for students who will move into the condos that will be built. She said the re-development will impact golf course use for next year's golf tournament because the course will be closed for about one year.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Govt. Code § 54956.8)
Agency Negotiator: John Tofflemire, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association(STA)
Santee Administrators Association (SAA)
Purpose: Negotiations update
2. Student Discipline Matters (Education Code § 48918)
3. Conference with Real Property Negotiators (Govt. Code §54956.8)
Location: Santee School Site. 10445 Mission Gorge Rd., Santee 92071
Renzulli Site, Prospect Avenue-east of Marrokal Lane, Santee 92071
Negotiating Party: City of Santee
Agency Negotiator: Bill Clark, Assistant Superintendent, Business Services
Purpose: Price and Terms

The Board entered closed session at 9:20 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 11:30 p.m. No action was reported. The May 16, 2006 regular meeting adjourned at 11:30 p.m.

Dan Bartholomew, Clerk

Lisbeth A. Johnson, Ed.D., Secretary